

Marine City Area Fire Authority

Minutes of Meeting Held on October 16, 2013

Meeting called to order by Lisa Hendrick, Vice-chair in Larry Simons absence at 7:00 p.m. After Pledge of Allegiance led by same, a moment of silence was observed.

Present: Tom Whitenight, Cottrellville Twp.; Steve McConnell and Mark Posey, and Lisa Hendrick, Marine City; Julia Rust and Linda Schwehofer, China Twp.; Don Beaudua, East China Twp.; Also present, Chief Joe Slankster.

Absent: Larry Simons, excused also absent, Kelly Lisco.

Communications: None

Approval of Agenda: A motion made by Linda Schwehofer, supported by Steve McConnell to add two new items under New Business d. Funeral Flowers and e. Sub-station. A/A M/C

Approval of Minutes: A motion was made by Don Beaudua, supported by Linda Schwehofer to accept minutes of August 21, 2013 as presented. A/A M/C.

Public Comment: None

Chief's Report: Chief's Report was received and filed.

Unfinished Business: None

New Business: A. Approval of new Marine City Member-at-large, Mark Posey. Motion was made to ratify and welcome Mark Posey as the new Member-at-large for Marine City and to move Steve McConnell into the regular member seat by Linda Schwehofer and supported by Steve McConnell. A/A M/C.

B. Motion made by Tom Whitenight and supported by Julia Rust to appoint Steve McConnell as Treasurer, replacing Howard Draft. A/A. M/C.

C. Officer Testing process will be handled by Chief and consists of 25 questions and based on how many qualifications they have. This is a valid test, not a popularity contest. It will be done yearly. Lisa will work with Tom Whitenight this winter in cleaning up the SOG'S. Jennifer's disc was corrupted, but the text itself has been saved thru our I.T. person.

D. Discussion was held about a funeral flower fund and how that will be accomplished for any Board members/ and or family members. We should be prepared to donate from the Board members \$20. In a fund. Perhaps that can start in July. In the form of dues.

E. Sub-station Julia had asked that this be included for discussion and wondered why, if the department was looking for a place to store a truck, it was not ever on the agenda? Cottrellville is looking to improve their ISO rating and looking into the possibility of a building to house a fire truck/and perhaps a desk for the deputy. Any community can build one for themselves. If we were to allow the fire department to use they would lease it for a dollar. It is not a money-making venture. The desirability of dual communication is if something catastrophic should occur, (weather) that not all equipment would be in one location. The facility requires a bathroom and showers.

Financial Business: A. Motion made by Linda Schwehofer, supported by Tom Whitenight that disbursements in the amount of \$30,796.65 that includes payroll be paid. Roll call vote taken by all present. A/A M/C. B. Audit update by Jennifer. They had a two-person audit that went very well. McBride's firm commended us on the good processes that we have in place. The meeting took place in October and a presentation will be made by Auditor in December. They would like to see a fee schedule in place for the invoicing for fire inspections. They are \$45.00 with 75% going to those doing the inspection and 25% going for administration. Lisa will help Jennifer with that task. C. Discussion of Municipal liabilities and reserve funding. This issue has been discussed with Auditor by Jennifer. The last several years there have been extra monies left over and it shows as a liability; \$82,000. currently and more after the end of this year. There was a general discussion about leaving it in the fund and having each Board approve the action by Resolution. That would enable the Authority to move it from a liability to an equity account. Lisa will work on getting a template that can be distributed for each Board to use.

Board Member Comments: Tom Whitenight wanted to welcome Mark Posey as a Board member of the Authority. Steve McConnell wanted to thank Mark for taking the position on the Board. He also wanted to thank the Board for the flowers that were sent at the time of his Father's funeral. While up in Roscommon the college kids were making old fire hoses into belts and selling them. They used 1 ½ inch up to 1 ¾ inches for the belts. Clever idea! Something to think about, since there have been no bites on the ladder truck that Chief talk to SC4 and maybe they could use it for training. Lisa Hendrick wanted to thank the firefighters and Jennifer, too! Also asked the Chief to check the other meter –2 outlets--. All the drain work was done primarily by the firefighters, as reported by Dave Vandebossche. Linda Schwehofer wanted to welcome Mark Posey to the Board and also to thank the firefighters for the excellent job they do! Don Beaudua also thanked Mark Posey for serving. He was so sorry to hear of Howard Draft's passing. He asked about SC4 and whether-or-not they do education/training. Was told, yes, they do! Chief Joe Slankster wanted to let the Board know that Kelly Lisco wanted him to bring up that they would like to do the billing of their own runs and drop Acu-Med. Cottrellville would also like to drop Ira and have MCAFA cover the western end of their township. Looking into that. When Jack Ameel died they used the pop can fund to pay the \$1,000. to the family. The Authority was going to give back the \$1,000. Questioned if that would take a budget amendment? Discussion ensued.

Next meeting is scheduled for December 18th, at 7:00 p.m.

Adjournment: Motion by Linda Schwehofer, supported by Steve McConnell to adjourn meeting at 8:07 p.m. A/A M/C.

Respectfully submitted,

Linda Schwehofer, Secretary