

**Marine City Area Fire Authority**

**Minutes of Meeting Held on July 17, 2013**

Meeting called to order by Larry Simons, Chair, at 7:00 p.m. @ Fire Hall. After Pledge of Allegiance was led by same, a moment of silence was observed.

Present: Tom Whitenight, Kelly Lisco, Cottrellville Twp.; Lisa Hendrick, Steve McConnell, Marine City; Linda Schwehofer, Julia Rust, China Twp.; Larry Simons, Don Beaudua, East China. Joe Slankster, Fire Chief. Absent; Howard Draft, Marine City.

Motion by Lisa Hendrick, supported by Tom Whitenight to excuse Howard Draft. A/A M/C.

Communications: Chief Slankster reported talking to Howard Draft's wife. Howard is expected home this Friday. He will be transferred home by Tri-County EMS at no charge. Due to the stroke disabling him as far as his speech is concerned, he will be unable to serve on the Board any longer.

Approval of Agenda: Motion by Lisa Hendrick, supported by Don Beaudua to approve the agenda as presented. . A/A M/C.

Approval of Minutes: Motion by Don Beaudua, supported by Steve McConnell to accept minutes of June 19, 2013 as presented. A/A M/C.

Public Comment: None

Chief's Report: To be Placed on file. Also he mentioned that we will start charging \$45.00 for fire inspections.

Unfinished Business: A. Lawn and Snow Removal Sealed Bid Openings and approval Closed Bids were opened. Two were received: Tommy's Lawn and Maple Landscaping. Bids are on file for examination. Much discussion over comparing and contrasting the two bids took place. Motion was made by Lisa Hendrick, supported by Linda Schwehofer to go with Maple Lawn , per cut and per push (snow removal would be \$88. Per event and Lawn Mowing, \$30.00 per time) A/A M/C. B. Review Classification Wage/Re-imbusement table The Board reviewed current Classification List. Added Number 16 . Jennifer VandenBossche (new admin.) flat rate of \$6,000. (approximately 20 hours per month) time to be kept track of for future. Average of \$25.00 per hour

Discussion pursued: So far, to get us up and running Jennifer has spent 37 hours @ \$11.20 per hour and that comes to \$414.40.

Additional Discussion under b. I. was the Chief's time and additional pay for runs. Motion was made by Julia Rust to give him, \$6,000 even with no additional dollars. No support.

Motion made by Kelly Lisco to ultimately create a Budget Amendment to allow for the \$414.40 to cover Jennifer's wages up to now, and \$8,892 for the Chief's hourly time on runs. With the \$414.40

coming from payroll and the \$6,000 for the Chief also from payroll. The additional \$2,892 to come from Building Repair from the Budget, old number 933.000. Motion supported by Steve McConnell. Roll Call vote taken. Ayes by Tom Whitenight, Kelly Lisco, Lisa Hendrick, Steve McConnell, Linda Schwehofer, and Don Beaudua. Nays: Julia Rust and Larry Simons. Howard Draft, absent. Motion Carried.

**New Business: A. State of Michigan Record Retention Schedule for Fire Departments** Jennifer and Joe spent time looking over papers after they received them over from the City. There are a lot of old records. Larry Simons suggested that anything Historical be given over to the Library in Marine City. Motion by Julia Rust, supported by Linda Schwehofer to adopt General Retention Schedule #18 for Local Fire and Ambulance Departments. A/A M/C.

**Financial Business: a. Motion made by Linda Schwehofer, supported by Kelly Lisco to approve total disbursements, for both fiscal years in the amount of \$42,462.19; this included a \$30,000 transfer to Seaway Bank. Roll Call Vote taken by all those present. A/A M/C.**

**b. Jennifer VandenBossche, Admin, gave an update for the Board. She called Comcast and was able to secure a new account with them, savings dollars!! This includes unlimited local/long distance, and internet. This also includes Canada. The cost will be \$169. Per month for two-years. Jennifer also received from Mary Ellen a trial balance. She presented to the Board copy of the balance sheet. It will remain on file. There remains some dollars left from 2012 Budget.**

**Board Member Comments: Don Beaudua says thanks! No comment from Steve McConnell at this time. Linda Schwehofer, as always wanted to thank the firefighters for all they do to keep us safe! Kelly Lisco is working on getting a siren for her park, raising their ISO rating and coming up with a plan of action. Tom Whitenight said if something happens and we truly end up losing Howard Draft on the Board we need to thank him. Lisa Hendrick suggested that we have Steve McConnell be the permanent member from Marine City, as Howard's replacement and have a new person come in as a Member-at-large. Joe Slankster, Chief, said that the boat is back in service. Engine #1 is having emergency lights fixed. Checking engine, exhaust broke from manifold, minimal cost involved. Maritime Days will be coming up, that is always busy! They had some radio issues with dispatch. Problem with St. Clair tower. Motorola is working on it. He will be on vacation July 26, 27, and 28<sup>th</sup>. Larry Simons said it has been great working with Joe and Jennifer through this transition. It has also been a joy working with this Board! He also wanted to thank Lisa for signing checks in his stead.**

**Our next meeting will be August 21<sup>st</sup>. at 7:00 p.m.**

**Motion to adjourn at 8:28 p.m. made by Linda Schwehofer supported by Lisa Hendrick. A/A M/C.**

**Respectfully submitted,**

**Linda Schwehofer, Secretary**

