

Marine City Fire Authority

Minutes of Meeting Held on June 19, 2013

Meeting called to order by Larry Simons, Chair, at 7:01 p.m. @ Fire Hall. After Pledge of Allegiance led by same, a moment of silence was observed.

Present: Tom Whitenight, Cottrellville Twp.; Lisa Hendrick, Steve McConnell, Marine City; Julia Rust, Linda Schwehofer, China Twp. Larry Simons and Don Beaudua; East China.

Absent: Howard Draft and Kelly Lisco. Motion to excuse by Lisa Hendrick, Supported by Steve McConnell. A/A M/C.

Communications: Chief wanted the Board to know about Howard's mishaps and stay in the hospital. Doing better now. Larry, Chair, wanted to inform the Board that at Talmer Bank, Celia Beganz and Tom Raymond were still on the account. That had to be changed and the new people put on.

Approval of agenda: Motion by Steve McConnell, supported by Tom Whitenight to approve with 3 additions: Presentation by Mr. Steve Saph, insurance; Michigan Municipal Risk Ins.; and Chief's Pay-on-Call. A/A M/C.

Approval of Minutes: Motion to approve as presented by Steve McConnell, supported by Lisa Hendrick. A/A M/C.

Public Comment: None

Chief's Report: Larry Simons questioned a run that appeared on East China, when indeed the corner of Meisner and King belongs to China. He will make the correction.

Unfinished Business: None

New Business: A. The Authority presented a Citizens' Recognition award to Tyler Brady who was instrumental in saving 3 lives as a result of his

intervention on the day of the structure fire in East China. B. Lawn and Snow Removal/Approval motion to table by Linda Schwehofer, supported by Lisa Hendrick A/A M/C. C. Mutual Aid Discussion; Chief just wanted us to know that he was working on going back to mutual aid with St. Clair again on structure fires only. D. Jennifer VandenBossche , Financial Administrator, updated the Board regarding her training which she took. A 2-day training in quickbooks, with additional free training forthcoming. She has gone over billing with Chief Westrick who has been very helpful. The filing cabinets and paperwork has been received over from the City. Until July 1st. we will work with Talmer, after that date we switch to Seaway. A motion was made by Steve McConnell, supported by Tom Whitenight to form a committee with Jennifer and three Board members: Lisa, Tom and Julia to report back their findings regarding time spent and monetary re-imbusement for Jennifer performing this new job. A/A M/C. E. HR Class will take place in Lansing on August 28th. It is an 8-hour class and both Chief and Jennifer will attend to be educated on the pertaining Laws. F. Presentation made by Steve Saph, Jr. regarding insurance coverage. The company has a A-12 stable rating. Trident Insurance is the underwriter. Argonaut is the actual insurance company. There is a 3% increase, plus more value went into the coverage. Value went from \$345,445. To \$423,750. Motion by Don Beaudua, supported by Lisa Hendrick to accept coverage from July 1, 2013 to July 1, 2014 in the amount of \$15,817. A/A M/C. G. Michigan Municipal League Joe and Larry met to go over the coverage for volunteers firefighters which will provide un-employment if they are hurt. Motion by Linda Schwehofer, supported by Tom Whitenight to fund the \$8,622 for workers' comp fund. The budget line item will have to be increased to cover over the \$7,500 now in place. A/A M/C. H. Chief's Pay-on-Call was never looked at nor paid. It was an oversight. Lisa Hendrick said we should keep it in the same format as other authorities. Motion was made by Linda Schwehofer to table until next meeting when we can have more information regarding Chief's time spent, supported by Steve McConnell. A/A M/c.

Financial Business: A. Disbursement....before we call vote to pay we needed a motion to approve Jennifer VandenBossche, Financial Administrator, with and

/or Chief to pay scheduled bills prior to July 1, 2013. Tom Whitenight made motion, supported by Larry Simons. Roll Call vote taken by all present. A/A M/C. Disbursements including Volunteer Firefighters' Payroll in the amount of 49,224.64 be paid. Motion made by Lisa Hendrick, supported by Tom Whitenight. Roll Call vote taken by all present. A/A M/C. B. Preliminary Financial Statements April 2013 and May 2013. Motion made by Lisa Hendrick to accept and file financial statements, supported by Steve McConnell. A/A M/C. C. Budget Amendments. A Resolution to amend Budget, titled 2013-04 moved by Larry Simons, supported by Lisa Hendrick. Roll Call vote was taken by all present. A/A M/C.

Board Member Comments: Steve, Linda, Lisa, Tom, Joe, Larry, and Don all wanted to again thank Tyler Brady for his bravery. Lisa also wanted to let us know she will speak to Mr. Gabor and see about, either Mary Ellen finishing up the job and consequent Audit or be reimbursed. Julia congratulated Jennifer on her new position. Larry also wanted to join with all of the Board in wishing Howard a speedy recovery. Don also wanted to thank Tyler Brady on behalf of all of East China residents.

Motion by Steve McConnell to adjourn meeting at 8:37 p.m., supported by Lisa Hendrick. A/A M/C

Our next Meeting will be July 17th at 7:00 p.m.

Respectfully submitted,

Linda Schwehofer/Secretary